



ADUR & WORTHING
COUNCILS

20 January 2020

Joint Governance Committee	
Date:	28 January 2020
Time:	6.30 pm
Venue:	Gordon Room, Worthing Town Hall

Committee Membership:

Adur District Council: Councillors; Kevin Boram (Adur Chairman), Andy McGregor (Adur Vice-Chairman), David Balfe, Paul Mansfield, Barry Mear, Ann Bridges, Brian Coomber and Debs Stainforth

Worthing Borough Council: Councillors; Lionel Harman (Worthing Chairman), Louise Murphy (Worthing Vice-Chairman), Tim Wills, Mike Barrett, Steve Waight, Steve Wills, Rebecca Cooper and Bob Smytherman

Agenda

Part A

1. Substitute Members

Any substitute members should declare their substitution.

2. Declarations of Interest

Members and officers must declare any disclosable pecuniary interests in relation to any business on the agenda. Declarations should also be made at any stage such an interest becomes apparent during the meeting.

If in doubt contact the Legal or Democratic Services representative for this meeting.

3. Minutes

To approve the minutes of the Joint Governance Committee meeting held on 26 November 2019, copies of which have been previously circulated.

4. Public Question Time

To receive any questions from members of the public.

In order for the Committee to provide the fullest answer, questions from the public should be submitted by noon on Friday 24 January 2020.

Where relevant notice of a question has not been given, the person presiding may either choose to give a response at the meeting or respond by undertaking to provide a written response within three working days.

Questions should be submitted to Democratic Services,
democratic.services@adur-worthing.gov.uk

(Note: Public Question Time will operate for a maximum of 30 minutes)

5. Items Raised under Urgency Provisions

To consider any items the Chairman of the meeting considers to be urgent.

6. Internal Audit Progress Report (Pages 1 - 34)

To consider a report from the Acting Head of Internal Audit, copies attached as Item 6.

7. Joint Treasury Management Strategy Statement and Annual Investment Strategy 2020/21 to 2022/23, Adur District Council and Worthing Borough Council (Pages 35 - 88)

To consider a report by the Director for Digital & Resources, copy attached as Item 7.

8. Strategic Property Investment Fund - Annual Commercial Property Investment Strategy 2020/21 (Pages 89 - 136)

To consider a report by the Director for the Economy, copy attached as Item 8.

9. Risk & Opportunity Management Update (Pages 137 - 158)

To consider a report by the Director for Digital & Resources, copy attached as Item 9.

10. Major Projects Delivery Corporate Risk (Pages 159 - 164)

To consider a report by the Director for the Economy, copy attached as Item 10.

11. Review of Polling Districts, Polling Places and Polling Stations (Pages 165 - 178)

To consider a report by the Director for Digital & Resources, copy attached as Item 11.

12. Recruitment of Independent Persons and Allowances (Pages 179 - 184)

To consider a report by the Director for Digital & Resources, copy attached as Item 12.

13. Review of the Code of Conduct for Members (Pages 185 - 250)

To consider a report by the Monitoring Officer, attached as Item 13.

Part B Exempt Reports - Not for Publication

None.

Recording of this meeting

The Council will be voice recording the meeting, including public question time. The recording will be available on the Council's website as soon as practicable after the meeting. The Council will not be recording any discussions in Part B of the agenda (where the press and public have been excluded).

For Democratic Services enquiries relating to this meeting please contact:	For Legal Services enquiries relating to this meeting please contact:
Neil Terry Democratic Services Lead 01903 221073 neil.terry@adur-worthing.gov.uk	Susan Sale Solicitor to the Councils 01903 221119 susan.sale@adur-worthing.gov.uk

Duration of the Meeting: Four hours after the commencement of the meeting the Chairperson will adjourn the meeting to consider if it wishes to continue. A vote will be taken and a simple majority in favour will be necessary for the meeting to continue.